**Meeting Package for the 7th EnKF Data Assimilation Workshop**

Fill out the information below:

Name:

Phone:

Email:

Credit card number:

Expiration date:

Group code: PSUADAPT

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|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Daily Package | Day-1 | Day-2 | Day-3 | Day-4 | Day-5 |
| Price | $76 | $76 | $76 | $76 | $76 |

Above prices are already including tax and gratuity. Details can be found in Appendix.

Please circle or highlight the package you want to choose and add the price together.

It will be charged to your credit card after you submit the form.

A confirmation email with receipts will be sent to you after the charges.

Total price: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attention: The money is nonrefundable once charged. This form is required a week before the event (due May 16) for the resort to prepare the food.

Please list any of your dietary restrictions here:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Return this form to:

email: Groupsales@toftrees.com

or

 fax: +18142341290

If you have any question, please call Laura Phillippi (+18142348000ext520).

Sign Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Appendix 1

Day-1 Package

**Sunday May 22** dinner buffet 6:30pm-8:30pm

**Monday May 23** breakfast 7:00am-8:15am

coffee break 9:50am-10:20am

hot lunch buffet 12:00pm-1:30pm

coffee break 3:10pm-3:40pm

plus conference room rental fee

Day-2 Package:

**Monday May 23** dinner buffet 7:30pm-9:00pm

**Tuesday May 24** breakfast 7:00am-8:00am

coffee break 9:40am-10:10am

cold lunch buffet 11:50am-1:30pm

coffee break 3:10pm-3:40pm

plus conference room rental fee

Day-3 Package:

**Tuesday May 24** dinner buffet 6:30pm-8:30pm

**Wednesday May 25** breakfast 7:00am-8:00am

coffee break during poster session 9:15am-10:45am

hot lunch buffet 12:00pm-1:30pm

coffee break 3:15pm-3:45pm

plus conference room rental fee

Day-4 Package:

**Wednesday May 25** **banquet** 6:30pm-9:00pm

**Thursday May 26** breakfast 7:00am-8:00am

coffee break 9:45am-10:15am

cold lunch buffet 12:00pm-1:30pm

coffee break 2:45pm-3:15pm

plus conference room rental fee

Day-5 Package:

**Thursday May 26** dinner buffet 6:30pm-8:30pm

**Friday May 27** breakfast 7:00am-8:00am

coffee break 9:45am-10:15am

hot lunch buffet 12:00pm-1:30pm

plus conference room rental fee

Appendix 2

Breakfast

Continental, fruits

Hot Lunch Buffet

2 entrees, salads, side dishes, drinks (no alcohol), deserts

Cold Lunch Buffet

Deli style sandwiches, salads, soups, drinks (no alcohol), deserts

Coffee break

Coffee, hot water, tea, iced tea, juice (morning), soda (afternoon)

Dinner Buffet

2 entrees, salads, side dishes, drinks (no alcohol), deserts

Banquet

Entrees to be decided, cash bar served